

Mon	Tue	Wed	Thu	Fri
<p><b>Orientation Workshop</b> 9:15 am &amp; 2:15 pm <b>DAILY</b></p>	<p><b>LOOK ON THE BACK!</b> Information about VITA, Training and Center Expectations</p>	<p>1 ResourceMFG 9:30am-3pm</p>	<p>2</p>	<p>3 Resume Critique</p>
<p>6 10:15 am – Ace the Interview 11:30 am – Social Media/Tech Check 3:00 pm – Finding a Job 4:15 pm – Creating a Resume</p>	<p>7 10:00 am – Time Matters 11:00 am – Workplace Expectations 3:00 pm – Communicate to Succeed 4:00 pm – Attitude That Works ResourceMFG 9:30am-3pm</p>	<p>8 ResourceMFG 9:30am-3pm</p>	<p>9 ResourceMFG 9:30am-3pm</p>	<p>10 Resume Critique</p>
<p>13 10:00 am – Social Media/Tech Check 11:00 am – Creating a Resume + Lab 3:00 pm – Ace the Interview 4:00 pm – Finding Your Job</p>	<p>14 10:00 am – Communicate to Succeed 11:00 am – Attitude That Works 3:00 pm – Time Matters 4:00 pm – Workplace Expectations ResourceMFG 9:30am-3pm</p>	<p>15 <b>We Do Amazing Careers!</b> <b>Columbus Consolidated Government Hiring Event</b> 11am – 2pm ResourceMFG 9:30am-3pm</p>	<p>16 ResourceMFG 9:30am-3pm</p>	<p>17 Resume Critique</p>
<p>20 10:15 am – Ace the Interview 11:30 am – Social Media/Tech Check 3:00 pm – Finding a Job 4:15 pm – Creating a Resume</p>	<p>21 10:00 am – Time Matters 11:00 am – Workplace Expectations 3:00 pm – Communicate to Succeed 4:00 pm – Attitude That Works ResourceMFG 9:30am-3pm</p>	<p>22 ResourceMFG 9:30am-3pm</p>	<p>23 <b>Goodwill Career &amp; Resource Fair</b> 12:30pm – 4pm Columbus Convention &amp; Trade Center</p>	<p>24 Resume Critique</p>
<p>27 <b>CENTER CLOSED FOR MEMORIAL DAY</b></p>	<p>28 10:00 am – Communicate to Succeed 11:00 am – Attitude That Works 3:00 pm – Time Matters 4:00 pm – Workplace Expectations ResourceMFG 9:30am-3pm</p>	<p>29 10:00 am – Ace the Interview 11:00 am - Finding Your Job 3:00 pm – Social Media/Tech Check 4:00 pm – Creating a Resume + Lab ResourceMFG 9:30am-3pm</p>	<p>30</p>	<p>31 Resume Critique</p>

## THINGS YOU NEED TO KNOW

- All clients are required to complete orientation once a year. This gives an overview of all the services available to you.
- Check in is required each day you come to the center.
- You could meet your next employer any day of the week; because of that, please think about this when choosing your outfit. Full dress code policy is available.
- You will hear from us to check in on your job search. We are always interested in celebrating your success!

## ASK A CAREER CENTER SPECIALIST

- Ask about Career Coaching in Albany, Carrollton and Newnan
- Ask about Goodwill Training Academy
- Ask about Goodwill Workshops and Career Exploration
- Ask about a proctored Microsoft exam and computer skills classes
- Ask about GED and ESL classes
- Ask about Veteran Services
- Ask about Financial and free tax (VITA) Services
- Ask about Youth Programs

Free Tax assistance available to all who have household income at \$64,000 or less.  
Click here to make an appointment:  
[www.goodwillsr.org/vita](http://www.goodwillsr.org/vita)



Want to work for Goodwill?  
Click here to learn more about open positions:  
[www.goodwillsr.org/careers](http://www.goodwillsr.org/careers)



Visit your local Career Center for weekly updates to the Hot Job Board!  
For a location near you, click here:  
<https://www.goodwillsr.org/career-centers>

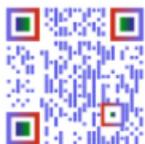


Learn more about Goodwill Training Academy!  
Click here to see what is offered:  
[www.goodwillsr.org/certification-courses](http://www.goodwillsr.org/certification-courses)

To see calendars from other Career Centers in our territory, click here:  
[www.goodwillsr.org/events](http://www.goodwillsr.org/events)



Looking for a Retail store near you?  
[www.goodwillsr.org/retail-stores](http://www.goodwillsr.org/retail-stores)



We want to celebrate YOU!  
Tell us about your Job: <https://forms.office.com/r/8rNqn8LRMY>

## WHY should I enroll in the Goodwill Workshop Series?

Let us help you **Get the Job** and **Keep the Job!**

Everyone that completes the **Getting the Job Series:**

- Goodwill Gift Card
- Priority Job Search Support, including referrals to employers
- Mock Interviews by appointment
- One on One Resume Review
- Access to additional Skills 2 Succeed Workshops